



Meeting Minutes

Project: St Maries Ambulance Building - Lower Level Remodel
Project #: 16006

Meeting Date: March 8, 2018, 11:00 am at the Ambulance Building

In Attendance: See following sign in sheet

Subject: Pre-Bid Walk Through

- 3.8.18.01 Attendees were introduced to each other and a brief project summary was provided including the following:
1. Bid date remains unchanged
 2. Local code review is in progress. Owner will pay all permit and review fees.
 3. Bill Cowin is the owner's representative. His contact information is cell phone: 208-582-2288 and email: bcowin1022@gmail.com
- 3.8.18.02 Project schedule will negotiated with general contractor upon award of project.
- 3.8.18.03 Addenda #1 (Pre Bid Walk through Meeting Minutes) will be issued on 3/12/18. All bid questions are due to the architect no later than the end of day Friday, March 16. Any final addendum items will be issued on Monday, March 19.
- 3.8.18.04 The mayor is the only person with the authority to approve change orders.
- 3.8.18.05 The Ambulance Service will be working upstairs during construction.
- 3.8.18.06 Contractors parking and staging areas are in front of the roll up garage doors. Additional area will be available above off of 9th Street. Contractors are responsible for their own waste disposal and temporary facilities as required per the construction documents.
- 3.8.18.07 Bid Document Clarifications:
- Provide and install upper cabinets in Conference 101, interior elevation 5/A6.1. Revised elevation to be included in Addendum #2.
 - Sheet A6.1 - Accessories shown with dashed lines (i.e. soap and toilet paper dispensers) are OFCI. Accessories shown with solid lines (i.e. mirrors and grab bars) are CFCl.
 - The height of the hardi panel siding on the exterior of the building is approximately 10'-0".
 - Existing partial height wall protection panel shall remain in Storage 105. Reattach existing metal trim strip as necessary.
 - Existing garage door assembly (door, track, motor) to be salvaged to owner. Contractor to coordinate schedule of removal with Owner's Rep.
 - Removal and replacement of existing HVAC system for the lower level will be noted as Add Alternate #1.
 - New light fixtures in Storage 105 shall be surface mounted with surface mounted conduit.
 - Existing asphalt paving along exterior building wall shall remain as is.
 - Remove (2) existing wall hose bibs on west wall and cap as required. The existing access panel (water valve access) shall remain.
 - The condensate drain line for the upstairs water heater shall be relocated.

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- The electrical service shall be refeed from upstairs.
- Contractor shall patch and repair damage to any dry wall surface at areas of demolition/construction. Areas of patch shall match existing adjacent wall finish.

End of Meeting.



Minutes by:

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CC: File Copy